

Oral-to-Written Procedure

Classroom-ready printable pack · Grades K–8

Pack contents

procedure recording, handoff, test, revision, and checklist sheets Two student sets are included.

Teacher directions

1. Prepare the teacher-supplied manipulatives named on the activity page, or use the included paper alternative where provided.
2. Give partners identical support materials; keep the model, rule, or sequence hidden from the Builder.
3. Run the barrier round using the included tokens, cards, mat, or recording sheet.
4. Compare, apply the reference check, revise one unclear instruction, and switch roles.

Before class

- Print at 100% on US Letter paper. Use cardstock or laminate for reuse.
- Cut on the thick solid borders. Keep Set A and Set B separate.
- Give challenge/model cards only to the Describer.
- Use a folder, book, or tabletop barrier so partners cannot see each other's work.

Accessibility and accommodations

Use the paper alternative, reduce the set, enlarge cards, read labels aloud, and permit repeated directions. Cards combine words, symbols, and patterns rather than relying on color.

Storage-envelope labels

Oral-to-Written Procedure

Set A — Describer

Count pieces before storing.

Oral-to-Written Procedure

Set B — Builder

Count pieces before storing.

Oral-to-Written Procedure

Challenge / model cards

Count pieces before storing.

Oral-to-Written Procedure

Teacher reference

Count pieces before storing.

Student language supports

Position: above · below · beside · between · near · far · left · right · clockwise**Clarify:** “Please repeat...” · “Is ___ beside ___?” · “What should I place next?”**Compare:** same · different · rotate · move · replace · sequence

Movable pieces

Set A

Cut on the solid borders. This set is identical to the partner set.



Movable pieces

Set B

Cut on the solid borders. This set is identical to the partner set.



Oral-to-Written Procedure support mat

Cut the page in half. Both partner mats are identical.

Set A — Oral-to-Written Procedure support mat

setup • sequence / arrangement • check • revision notes

top / far

center

bottom / near

Set B — Oral-to-Written Procedure support mat

setup • sequence / arrangement • check • revision notes

top / far

center

bottom / near

Describer-only challenge cards

Keep these cards hidden from the Builder.

Challenge 1

paper-fold procedure

Challenge 2

block arrangement procedure

Challenge 3

simple drawing procedure

Challenge 4

classroom routine

Oral-to-Written Procedure reference

Teacher-supplied materials and reference

A usable procedure states a goal, needed materials, ordered actions, measurable details, checks, and any relevant safety caution.

This is an optional convenience pack. Ordinary manipulatives remain teacher-supplied; inspect physical materials and adapt difficulty, reading load, movement, and sensory demands for the learners present.

Quality check after a round

- Can each student identify pieces by shape or label without relying on color?
- Do both models match in pieces, order, orientation, and relative position?
- Which direction was most precise? Which should be revised?